





**NELSON WHITE SYSTEMS, INC.**

Do you have reliable means of transportation to get to work? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have any other responsibilities that may interfere with your ability to arrive at work on time and remain at work throughout each regularly scheduled workday? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the position for which you are applying requires you to drive a vehicle, do you have a valid drivers license for the applicable type of vehicle? Yes \_\_\_\_\_ No \_\_\_\_\_ Not applicable \_\_\_\_\_

Please explain any suspension or revocation of your license or “points” assessed against your license.

\_\_\_\_\_  
\_\_\_\_\_

Are any criminal charges presently pending against you? Yes \_\_\_\_\_ No \_\_\_\_\_

\*Note that such charges will not necessarily prevent employment.

If yes, describe the facts and circumstances and give the dates and locations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a crime, pled no contest to a criminal charge, accepted probation before judgment, or had any similar disposition of a criminal charge filed against you? Yes \_\_\_\_\_ No \_\_\_\_\_

\*Note that a criminal record will not necessarily prevent employment. We will consider the nature of the offense and relevant circumstances.

If yes, describe the facts and circumstances and give the dates and locations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Add inquiries to obtain information regarding the specific position at issue – i.e. special skills, experience, etc.)

Are you a veteran of U.S. Military Service? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, note your final rank and describe your duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Education

	Name of School	Circle Last Year Completed	Did you Graduate?	Major & Degree Received
High School / Equivalent		9, 10, 11, 12		
College		1, 2, 3, 4		
Trade/ Business School		1, 2, 3, 4		
Other		1, 2, 3, 4		

List three people as personal references; at least two of whom are not related to you.

**Name**                      **Occupation**                      **Address**                      **Phone Number**

---



---



---

For purposes of obtaining information regarding your employment, education, and background, please list all different names by which you have been associated. \_\_\_\_\_



# Work Experience

List the last five jobs you have held, starting with your present (or most recent) job.

1.)

Name of Present or Last Employer		Type of Business	Address	
Telephone	Starting Date	Termination Date	Starting Pay	Final Pay
Job Title (Present or Last)		Name of Present or Last Supervisor	Supervisors Job Title	
Reason for Leaving		Description of Work & Responsibilities		

May we contact your present employer? Yes  No  If no, explain \_\_\_\_\_

2.)

Name of Present or Last Employer		Type of Business	Address	
Telephone	Starting Date	Termination Date	Starting Pay	Final Pay
Job Title (Present or Last)		Name of Present or Last Supervisor	Supervisors Job Title	
Reason for Leaving		Description of Work & Responsibilities		



3.)

Name of Present or Last Employer		Type of Business	Address	
Telephone	Starting Date	Termination Date	Starting Pay	Final Pay
Job Title (Present or Last)		Name of Present or Last Supervisor	Supervisors Job Title	
Reason for Leaving		Description of Work & Responsibilities		

4.)

Name of Present or Last Employer		Type of Business	Address	
Telephone	Starting Date	Termination Date	Starting Pay	Final Pay
Job Title (Present or Last)		Name of Present or Last Supervisor	Supervisors Job Title	
Reason for Leaving		Description of Work & Responsibilities		



**NELSON WHITE SYSTEMS, INC.**

5.)

Name of Present or Last Employer		Type of Business	Address	
Telephone	Starting Date	Termination Date	Starting Pay	Final Pay
Job Title (Present or Last)		Name of Present or Last Supervisor	Supervisors Job Title	
Reason for Leaving		Description of Work & Responsibilities		

Have you ever signed any document that may limit your ability to work in the audio-visual field?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been discharged or asked to resign from a position or have you ever entered into an agreement related directly or indirectly to the termination of your employment? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

Please provide a detailed explanation of any disciplinary actions taken against you.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been denied security or access authorization? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been denied a bond? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain. \_\_\_\_\_  
\_\_\_\_\_

Please note any special skills, experience or other information, which relate to your qualifications for the job you are applying for.



# Applicant's Statement

The facts contained in this application are true and complete to the best of my knowledge and I have not withheld any fact or circumstance, which could, if disclosed, affect consideration of my application. I understand that any false or misleading statement or any material omission in this application will be grounds for rejections of my application or (if I have been hired) for my immediate dismissal.

I authorize investigation of all statements contained in this application, information concerning my previous employment, and any other information, personal or otherwise. I authorize Nelson White Systems, Inc. to perform or to hire a firm to perform a comprehensive background investigation. I release all parties from liability for any damage that may result from furnishing information and opinions to Nelson White Systems, Inc. (The "Company"). I release and indemnify the Company (and its agents) against any liability that may result from making such an investigation.

I agree to take drug/alcohol tests as required by the Company.

If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that the Company retains a similar right. I confirm that no promise regarding employment has been made to me and I understand that no such promise or commitment will be binding upon the Company unless it is made in writing and signed by the President or the Company.

My signature below indicated that I have read, understand, and agree to the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Under Maryland law, and employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100.00.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

This Application will be considered active for sixty (60) days. If you wish to be considered for employment after that time, you must reapply.